

Zion Lutheran Church--Wedding Information Form

Today's Date _____

Last Names: _____

Please print the requested information and fill out as completely as possible.

GROOM

Name: _____
First Middle Last

Birth date _____

Mobile #: _____

Address _____

City, St., Zip _____

E-mail: _____

Occupation: _____

Employer: _____

Religion: _____

Home church: _____

Previously married? Yes or No

If yes, dates? _____

Father's Name _____
First Middle Last

Mother's _____
First Middle Maiden Last

Grandfather (Dad's) _____

Grandmother (Dad's) _____

Grandfather (Mom's) _____

Grandmother (Mom's) _____

Address after wedding?

BRIDE

Name: _____
First Middle Last

Birth date _____

Mobile #: _____

Address _____

City, St., Zip _____

E-mail: _____

Occupation: _____

Employer: _____

Religion: _____

Home church: _____

Previously married? Yes or No

If yes, dates? _____

Father's Name _____
First Middle Last

Mother's _____
First Middle Maiden Last

Grandfather (Dad's) _____

Grandmother (Dad's) _____

Grandfather (Mom's) _____

Grandmother (Mom's) _____

Notes:

Marriage License Information: Date _____

Number _____ County _____

- Please give your signed license to pastor at least one week prior to wedding date. By law he cannot marry you without a valid license.

Rehearsal Date _____ Time _____

Pastor & wife invited to rehearsal dinner? Y - N

Preferred Wedding Date _____ Time _____

Number of invited guests _____

Service Location _____

Reception site/time? _____

Pastor & wife invited to wedding reception? Y - N

Officiating Pastor _____

- If not our pastor, please authorize in advance with our pastor. He must be a LCMS pastor in good standing.

Organist _____

Phone _____ Cell: _____

- Normally one of our organists plays for weddings. Please inform pastor if you are considering someone else.
- As you meet with the organist, please record your music selections below.

Reviewing the hymn suggestions from the "Zion Wedding Manual," please list numbers & titles of 2-3 hymns:

If used, soloist(s)? _____ Phone number? _____

Soloist hymn/song title(s)? _____ When? _____

- Hymn or song selections not listed in manual need prior approval by our pastor.

Music for Seating of Family and Processions

Selection?	When?
	Grandparents (optional)
	Parents (optional)
	Wedding party procession
	Bride's procession
	Recessional

If a Unity Candle is used, who lights bride/groom candles (circle one)?

Mothers Acolytes Couple

- If purchased, the unity candle should be in place in time for the rehearsal.
- Plastic must be placed under the candles and the stand to protect the wood and the carpet.
- We suggest putting a drop of clear nail polish on each wick so that lighting is made easier.

Bulletin for Wedding Service

- We type up the service folder, listing the order of service, music, wedding party, etc.
- We copy it on our copier for no cost.
- You may select:
 - Regular paper = no cost
 - Purchase your own bulletin stock.
 - You select & we order = \$ _____

Notes:

Direction for Members of Wedding Party

- Maid/Matron of Honor and Best Man need to go to the pastor's study right after the service to sign the license and certificate.
- If using flower girl(s) and/or ring bearer(s) please consider their age and behavior so that they are able to serve without undue anxiety to themselves or disruption to the service. It may help to have them sit with family after the procession.
- Please advise those in your wedding party of the importance of all attending the rehearsal and the need to be prompt.
- If someone cannot attend rehearsal, please have someone to serve as a stand in during that time.
- Also, there is to be no alcohol use on church property. Please reserve consumption for the reception.
- Will the women dress at church? **Y or N**
Arrival time? _____
- Will the men dress at church? **Y or N**
Arrival time? _____

Ushers and Seating

- The bride's grandparents and parents are usually seated in the north pews, and the groom's in the south. They may be seated as they arrive or just before the wedding party enters the sanctuary.
- Rows needed for reserved seating?
(About 6-8 seated per row)

For Bride _____ For Groom _____
- Before rehearsal please provide pastor and your ushers with a list of any seating preferences and when to seat them.
- If renting an aisle runner, when unroll?
- Who will distribute service folders?
- Plan to have a receiving line at the church?
If not, will you usher out? **Y or N**
- Unless arranged otherwise, the pastor arrives at church an hour prior to the wedding time.

Photographer name _____

Phone _____

- Please review the "Zion Wedding Manual" with your photographer, who should be "invisible" during the service.
- Please note that flash photography is not permitted during the service proper.
- Meet with your photographer and you make a list of photos (group/individual) you want taken. This will save time and confusion on your wedding day.

Florist name _____

Phone _____

- All flowers be delivered at least 1 ½ hours before the wedding.
- Ask your florist to label flowers for all those receiving them.
- Provide the person helping distribute them with a list of the kind of flowers and names of persons who should have them.
- Who will give flowers to the wedding party?
- Please note if flowers will be given to mothers or special persons during the service:
- Flowers remain for Sunday Service? **Y or N**
- Who will pick up your flowers and when?

Fees	
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Due at time of reservation

Deposit (<i>Payable to Zion Lutheran</i>)	\$ 100
Reception at church (<i>ask on cost</i>)	\$
Bulletin stock	\$
Total Fees	\$

Honoraria	
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Please use cash or individual checks; normally given at rehearsal or on Wedding Day

Organist	\$ 100
Vocalist	\$ 25
Engineer	\$ 25
Pastor (<i>Couple's choice</i>)	\$
Total	\$

Please **print** the names of the wedding party and their relationship to the Bride or Groom (Sister of Bride, Friend of Couple, etc). Please list them in standing order from nearest to bride/groom.

Title	Name	Relationship to Bride or Groom
Matron/Maid of Honor (circle one)		
Flower Girl (optional) Age:		
Bridesmaid		
Bridesmaid		
Bridesmaid		
Bridesmaid		
Bridesmaid		
Best Man		
Ring Bearer (optional) Age:		
Groomsman		
Groomsman		
Groomsman		
Groomsman		
Groomsman		
Usher		
Usher		
Usher		
Usher		
Acolyte		
Guest Book		
Personal Attendant		
Host Couple(s)		
Bride's Escort?		